

ST WILLIBRORD'S R.C.PRIMARY SCHOOL, CLAYTON, MANCHESTER

ADMISSION POLICY

St. Willibrord's is a Roman Catholic Primary School provided by the Diocese of Salford and is maintained by the Manchester Local Authority as a voluntary aided primary school. The school's governing body is the admission authority and is responsible for taking decisions on applicants for admission. For the school year commencing 2019-20 the governing body's planned admission number is thirty.

Admissions to the school will be made by the Governing Body. All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of Admissions Criteria forming a priority order where there are more applications for admissions than the school has places available.

1. Baptised Roman Catholic Looked After Children and previously Looked After Children.
2. Baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission and resident in the parish of St. Willibrord's.
3. Baptised Roman Catholic children resident in the parish of St. Willibrord's.
4. Other baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission and are resident in another parish.
5. Other baptised Roman Catholic children who are resident in another Parish.
6. A sibling of a child who has been placed in the school's specialist provision
7. Other Looked After Children and previously Looked After Children.
8. Other children with a brother or sister attending the school at the time of the admission.
9. Other children.

Any applications that are placed with St Willibrord's will be treated in an identical manner. We have a maximum of 30 children per class (excluding Nursery which is 39). Any applications received after a class is full will be placed onto our waiting list. As places become available we will admit children in accordance with the above criteria. Children will remain on the waiting list until the end of the Autumn term

Applications for places in our Reception class are co-ordinated through Central Admissions with Manchester LA. All applications for places should be sent directly to the council offices and they will liaise with St Willibrord's regarding applications that have been received. All enquiries for places up to and including September 1st will be handled through this office. After this date requests for places will be handled directly by the school.

St Willibrord's RC Primary has been commissioned by Manchester Local Authority to have specialist resourced mainstream provision for up to seven children who have a statement for Autism and/or specific language impairment (SLI). Although the school is responsible for the teaching and learning of these seven children it does not control the admission of places to the provision. These decisions are made by the Local Authority which has a multi agency panel to agree placements in the provisions in Manchester. For further information please contact the statutory assessment team on 0161 245 7444

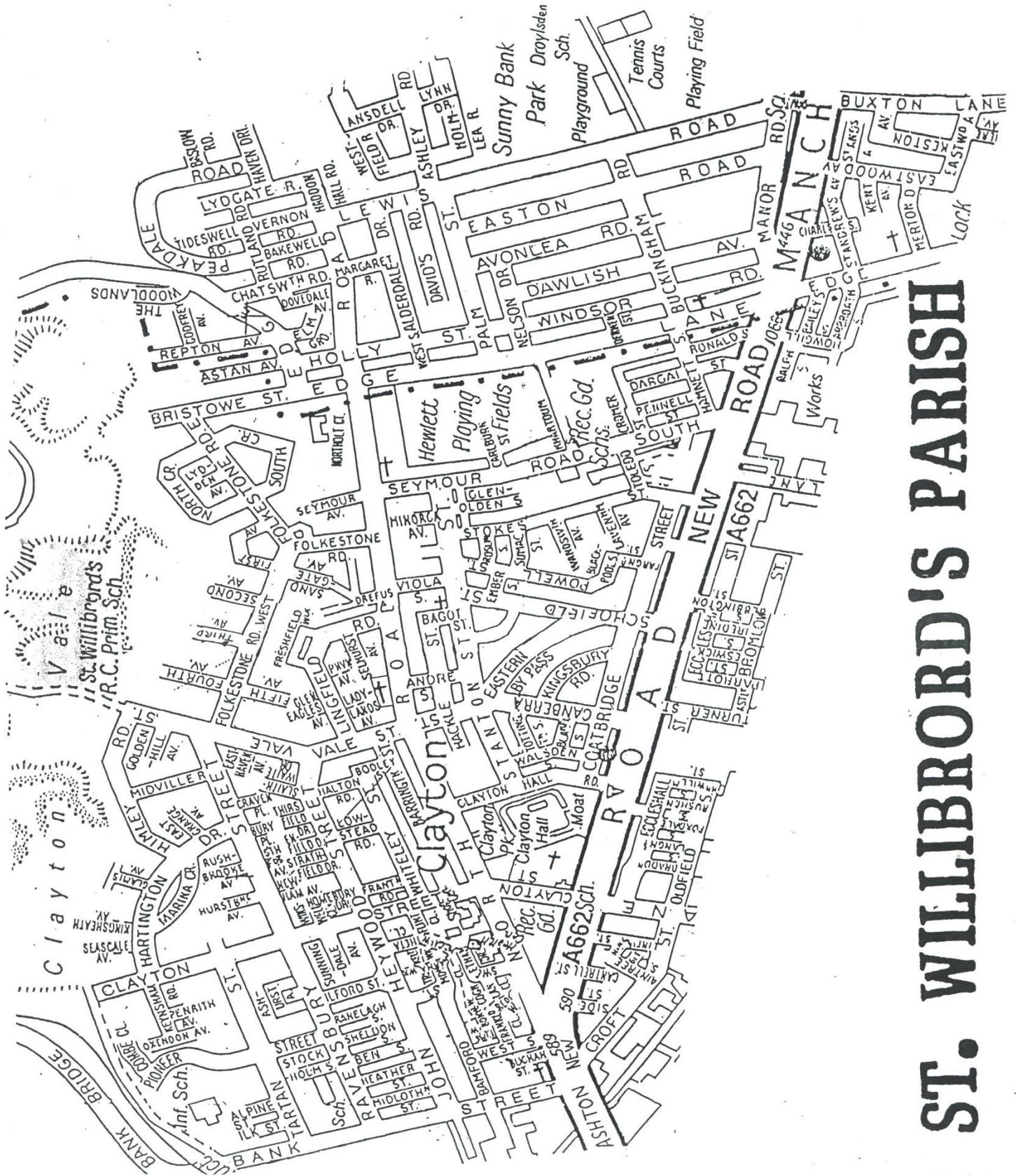
This Admission Policy has the full agreement of Salford Diocese and the governors of St Willibrord's RC Primary School and has followed all relevant procedures for consultation.

NOTES

- a) All applicants will be considered at the same time and after the closing date for admissions which is 06/01/19
- b) A Looked After Child is a child who (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22 (1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.
- c) For a child to be considered as a Roman Catholic evidence of such Baptism will be required.
- d) It is the duty of governors to comply with regulations on class, size limits at Key Stage One. The Governing Body may exceed the regulations for twins, siblings in the same year group and children from multiple births where one of the children is the 30th child admitted.
- e) If in any category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the front door of the child's home address (including the community entrance to flats) to the main entrance of the school using the Local Authority's computerised measuring system with those living nearer to the school having priority. If the distance is the same for two or more applicants where this would be the last place/s to be allocated, a random lottery will be carried out in a public place.
- f) Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.
- g) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- h) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn Term.
- i) For 'In Year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. Direct application to the school can now be made under this heading. If there are places available but more applicants than places then the published oversubscription criteria will be applied.
- j) If an application for admission has been turned down by the Governing Body, parents can appeal to an independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on all parties.
- k) Parents can request that the date their child, if below compulsory school age, is admitted to school is deferred to later in the school year or until the term when they reach compulsory school age.
- l) Before accepting an application for a place in school, the school requests that proof of address is shown. This would be in the form of a utility bill, council tax or benefits letter. The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.

Details of St Willibrord's Parish

The map below indicates the area that is classified as being St Willibrord's Parish. This is designated by the Salford Diocese and is used by the school to classify those children who are resident in the parish.



ST. WILLIBROD'S PARISH

